

|  |  |
| --- | --- |
| **Common Core**  **TransDisciplinary Undergraduate Research**  **Completion Report** | |
|  | |
| **Part A: Background Information** | |
| **[1]** Project Title |  |
| **[2]** Name of Project Coordinator (Main contact person) |  |
| **[3]** Email |  |
| **[4]** Phone Number |  |

|  |  |
| --- | --- |
| **Part B: Report on Overall Project Implementation** | |
| Project Completion | ☐Completed as planned  ☐Completed with minor changes  ☐Completed with major changes  ☐Project partially completed  ☐Project suspended  ☐Others, please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Specification of changes | *(Please specify the nature and details of the changes such as budget use, types of research methods, schedule, outputs)* |
| Reasons | *(Please give reasons for any changes)* |
| **Actual Project Outputs (How you share with the public)** | |
| *(Please specify any project outputs, usage and impacts etc.)* | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Part C: Project Expenditure** | | | |
| **Please provide your bank account details via HKU Portal (Login HKU Portal > Student Self Service > Student Center > My Account (under Finance Section) > Bank Account Information)** | | | |
| **Certified true copies of invoices and bank statements in support of the expenditure covered in the funding should be submitted.** | | | |
| **Item** | **Budget Approved (HK$)** | **Actual Expenditure (HK$)** | **Remark** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Total Request |  |  |  |

|  |
| --- |
| **Part D: Supplementary Information** |
| **Please attach any supplementary documents and project deliverables to this report** |

|  |  |
| --- | --- |
| **Part E: Project Impact - Research and Innovation** | |
| **Good Practices of the Project Development** |  |
| **Major Challenges** |  |
| **How did your understanding of Transdisciplinary Research change throughout the project?** |  |

|  |  |
| --- | --- |
| ***Project Coordinator (Main contact person)*** | |
| **Signature:** |  |
| **Name:** |  |
| **Date:** |  |
|  |  |
| ***Faculty Mentor*** | |
| **Signature:** |  |
| **Name:** |  |
| **Date:** |  |

Please return this form to us at [commoncore@hku.hk](mailto:commoncore@hku.hk)

***The Common Core is here to help facilitate the process at every step of the journey, so don’t hesitate to ask questions!***

***Engage~Experiment~Enjoy!***